



NEW EMPLOYEE ONBOARDING POLICY TRAINING

1. (a) RESPECTFUL WORKPLACE POLICY
(b) RESPECTFUL WORKPLACE POLICY PROCEDURES

2. (a) WORKPLACE VIOLENCE POLICY
(b) WORKPLACE VIOLENCE POLICY PROCEDURES

3. (a) CITY OF VAUGHAN ACCESSIBILITY POLICY
(b) ACCESSIBLE CUSTOMER SERVICE (BROCHURE)

4. ACCEPTABLE USE OF INFORMATION TECHNOLOGY

5. MINISTRY OF LABOUR HEALTH & SAFETY TRAINING

6. DISCONNECTING FROM WORK

Acknowledgement and Agreement

I, acknowledge that:

- a) I have read the City of Vaughan Information, Policies & Procedures listed above*
- b) I have completed the Ministry of Labour Health & Safety Training*

I understand all the information as presented and have been provided with an opportunity to ask questions relating to the policies and training.

I agree to adhere to the requirements of the Policies and training provided.

Name (please print)

Department

Signature

Date

HR Partner Signature

Date