



Planting Your Own Tree

Residential Planting of a City-Boulevard Tree

APPLICATION PACKAGE

Thousands of trees have been lost across Vaughan as a result of the 2013 ice storm and the ongoing damage caused by the Emerald Ash Borer (EAB). Replacement of City-owned boulevard trees will take several years.

In 2015, the City will aim to replant approximately half of the trees lost in residential areas which is about twice the normal annual planting volume.

Residents have the option of planting a City-boulevard tree at their own expense by following the criteria outline below:

1. **The location must be approved and prepared by City staff**
2. **The tree species must be selected from the City's pre-approved list included in this package**
3. **The resident is responsible for co-ordinating, planting and all associated costs**
4. **The normal 12-month warrantee on the tree must be signed over to the City**

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Package includes:

- **Application form, Part 1**
- **Planting contractor and nursery information form, Part 2**
- **Pre-approved tree species list**
- **Agreement form**

3. Once the inspection is complete, submit the ***Planting contractor and nursery information form (Part 2)***, the supporting documentation and the agreement form to:

City of Vaughan Parks and Forestry Operations
 Joint Operations Centre
 2800 Rutherford Rd.
 Vaughan, ON L4K 2N9

In order to plant your own City-boulevard tree, the following steps are required:

1. Submit the completed ***application form (Part 1)*** and supporting documentation to:

City of Vaughan Parks and Forestry Operations
 Joint Operations Centre
 2800 Rutherford Rd.
 Vaughan, ON L4K 2N9
2. A site visit will be arranged with the applicant within 30 days of receiving the application. At that time the application will be reviewed and options will be determined in consultation with the homeowner
4. The Forestry department will issue a permit, which is valid for 12 months from the date of issuance with planting restricted to spring (April to June) and fall (September to November) seasons.
5. The Forestry department will grind the stump below grade within two weeks of the permit issuance.
6. Twelve months after stumping is completed, the Forestry department will inspect the newly planted tree for assumption. If the tree passes for assumption, the resident will contact the Forestry department for any further maintenance required.



Planting Your Own Tree Application: PART 1

APPLICANT /AGENT INFORMATION:

PLEASE PRINT CLEARLY

NAME: _____

MUNICIPAL PROPERTY ADDRESS (Include 911 numbers for rural location): _____

STREET NUMBER AND NAME _____

MAILING ADDRESS:

STREET NUMBER AND NAME _____

CITY _____

POSTAL CODE _____

TELEPHONE:

HOME _____

WORK _____

EMAIL ADDRESS: _____

FAX: _____

NAME OF REGISTERED HOMEOWNER (if different from above): _____

MAILING ADDRESS OF HOMEOWNER (if different from above): _____

TREE PLANTING INFORMATION:

PLEASE INCLUDE A MAP OF TREE LOCATION AND AVAILABLE PLANTING SPACE IN METRES.

YES, I have included a map

NO, I have not included a map

LIST THE DISTANCE IN METRES OF THE TREE PLANTING SITE IN RELATION TO THE FOLLOWING (If applicable):

a) HOMEOWNER'S DRIVEWAY: _____

e) STREETLIGHT: _____

b) NEIGHBOUR'S DRIVEWAY: _____

f) MANHOLES: _____

c) SERVICE UTILITIES BOX: _____

g) STOP SIGNS: _____

d) HYDRO BOX: _____

This information will be verified by a City inspector as part of a scheduled site visit with the homeowner. Curb marking of planting location must be done by a City inspector.

PROPERTY OWNER NAME _____

SIGNATURE _____

DATE _____

Please submit completed application (Part 1) and supporting documentation to:

City of Vaughan Parks and Forestry Operations, Joint Operations Centre, 2800 Rutherford Rd., Vaughan, ON L4K 2N9

The personal information on this form is collected under By-law #185-2007 and will be used for the purposes of this application only. This application may contain personal information as defined under the Municipal Freedom of Information and Protection of Privacy Act. This information will be used to process this application and for administrative purposes related to this by-law. Questions related to the collection of this information should be directed to the Municipal Freedom of Information and Protection of Privacy Act co-ordinator, 2141 Major Mackenzie Dr., Vaughan, ON, L6A 1T1, 905-832-8504, ext. 6142.

OFFICE USE ONLY: TO BE COMPLETED AFTER APPLICATION HAS BEEN REVIEWED BY PARKS AND FORESTRY OPERATIONS

Street Address: _____

CTS No: _____

Approved: _____

Permit Number: _____

Date: _____

Denied: _____

Official Receipt No: _____

Received By: _____

APPLICATION NO: _____



Planting Contractor and Nursery Information: PART 2

PLEASE NOTE: PART 2 IS TO BE COMPLETED ONCE THE APPLICATION FORM (PART 1) HAS BEEN APPROVED BY THE CITY OF VAUGHAN

PLANTING CONTRACTOR INFORMATION:

PLEASE PRINT CLEARLY

COMPANY NAME: _____

COMPANY ADDRESS: _____
STREET NUMBER AND NAME CITY POSTAL CODE

TELEPHONE: _____ FAX: _____

EMAIL ADDRESS: _____

THE TREE WILL BE PLANTED IN: **SPRING** (April to June) **FALL** (September to November)

A CURRENT COPY OF THE COMPANY'S INSURANCE CERTIFICATE(S) AND WORKPLACE SAFETY AND INSURANCE CERTIFICATE OF CLEARANCE ARE INCLUDED WITH THIS APPLICATION: **YES** **NO**

LOCATES FOR UNDERGROUND UTILITIES WERE DETERMINED BY THE PLANTING CONTRACTOR AND ARE INCLUDED WITH THIS APPLICATION: **YES** **NO**

TREE AND NURSERY INFORMATION:

NURSERY NAME: _____

COMPANY ADDRESS: _____
STREET NUMBER AND NAME CITY POSTAL CODE

TELEPHONE: _____ FAX: _____

EMAIL ADDRESS: _____

WHAT TYPE OF TREE HAS BEEN PURCHASED FROM THE NURSERY: _____

THE TREE IS A MINIMUM OF 50 MILLIMETRES IN DIAMETER BUT NOT GREATER THAN 100 MILLIMETERES IN DIAMETER: **YES** **NO**

A COPY OF THE ONE-YEAR WARRANTY IS INCLUDED WITH THIS APPLICATION: **YES** **NO**



COMMON NAME	SCIENTIFIC NAME	CALIPER	HEIGHT	BRANCHING	BRANCHES IN HEAD	CONTAINER	TREE STATURE
		mm.	cm.	ht. (m.)		dia. (cm)	
BEECH:							
Columnar European Beech	<i>Fagus sylvatica</i> 'Fastigiata'	50	250	1.5	10	70	Very tall
European Beech	<i>Fagus sylvatica</i>	50	250	1.5	10	70	Large
ELM:							
American Elm	<i>Ulmus americana</i>	50	250	1.5	10	70	Large
Pioneer Elm	<i>Ulmus</i> x 'Pioneer'	50	250	1.5	10	70	Large
HONEYLOCUST:							
Skyline Honeylocust	<i>Gleditsia triacanthos</i> 'Skycole'	50	250	1.5	10	70	Large
Sunburst Honeylocust	<i>Gleditsia triacanthos</i> 'Suncole'	50	250	1.5	10	70	Large
LINDEN:							
Greenspire Linden	<i>Tilia cordata</i> 'Greenspire'	50	250	1.5	10	70	Large
Redmond Linden	<i>Tilia americana</i> 'Redmond'	50	250	1.5	10	70	Large
MAPLE:							
Amur Maple	<i>Acer ginnala</i>	50	250	1.5	10	70	Small
Columnar Maple	<i>Acer platanoides</i> 'Columnare'	50	250	1.5	10	70	Very tall
Deborah Maple	<i>Acer platanoides</i> 'Deborah'	50	250	1.5	10	70	Large
Freeman Maple	<i>Acer freemanii</i>	50	250	1.5	10	70	Large
Hedge Maple	<i>Acer campestre</i>	50	250	1.5	10	70	Small
Karpick Maple	<i>Acer rubrum</i> 'Karpick'	50	250	1.5	10	70	Large
Norway Maple	<i>Acer platanoides</i> 'Emerald Queen'	50	250	1.5	10	70	Large
Royal Red Maple	<i>Acer platanoides</i> 'Royal Red'	50	250	1.5	10	70	Large
Sugar Maple	<i>Acer saccharum</i>	50	250	1.5	10	70	Very large
Tartarian Maple	<i>Acer tartaricum</i>	50	250	1.5	10	70	Small
OAK:							
Burr Oak	<i>Quercus macrocarpa</i>	50	250	1.5	10	70	Large
Crimson Spire Oak	<i>Quercus robur</i> x <i>alba</i> 'Crimschmidt'	50	250	1.5	10	70	Large
English Oak	<i>Quercus robur</i>	50	250	1.5	10	70	Large
Northern Red Oak	<i>Quercus rubra</i>	50	250	1.5	10	70	Large
Pyramidal English Oak	<i>Quercus robur</i> 'Fastigiata'	50	250	1.5	10	70	Very tall

COMMON NAME	SCIENTIFIC NAME	CALIPER	HEIGHT	BRANCHING	BRANCHES IN HEAD	CONTAINER	TREE STATURE
		mm.	cm.	ht. (m.)		dia. (cm)	
Swamp White Oak	<i>Quercus bicolor</i>	50	250	1.5	10	70	Large
White Oak	<i>Quercus alba</i>	50	250	1.5	10	70	Large
OTHERS:							
Amur Cork	<i>Phellodendron amurense</i>	50	250	1.5	10	70	Large
European Hornbeam	<i>Carpinus betulus</i> 'Fastgiata'	50	250	1.5	10	70	Medium
Ginkgo / Maidenhair Tree	<i>Ginkgo biloba</i>	50	250	1.5	10	70	Large
Hackberry	<i>Celtis occidentalis</i>	50	250	1.5	10	70	Large
Ivory Silk Tree Lilac	<i>Syringa reticulata</i> 'Ivory Silk'	50	250	1.5	10	70	Small
Katsura	<i>Cercidiphyllum japonicum</i>	50	250	1.5	10	70	Medium
Kentucky Coffee Tree	<i>Gymnocladus dioica</i>	50	250	1.5	10	70	Large
London Plane Tree	<i>Platanus x acerifolia</i>	50	250	1.5	10	70	Large
Musclewood	<i>Carpinus caroliniana</i>	50	250	1.5	10	70	Medium
Northern Catalpa	<i>Catalpa speciosa</i>	50	250	1.5	10	70	Large
Ohio Buckeye	<i>Aesulus glabra</i>	50	250	1.5	10	70	Large
Ornamental Pear	<i>Pyrus calleryana</i>	50	250	1.5	10	70	Small
Red Bud	<i>Cercis canadensis</i>	50	250	1.5	10	70	Small
Serviceberry	<i>Amelanchier spp</i>	50	250	1.5	10	70	Small
Tulip Tree	<i>Liriodendron tulipifera</i>	50	250	1.5	10	70	Large
Turkish Hazel	<i>Corylus colurna</i>	50	250	1.5	10	70	Medium
Zelcova	<i>Zelcova serrata</i>	50	250	1.5	10	70	Medium



Agreement Form



To The Corporation of the City of Vaughan,

I/WE _____ (hereafter called the "Applicant") declare:

1. THAT the Applicant has carefully examined the locality and site of the proposed works, as well as all the application documents (including any Health and Safety Regulations) relating thereto, prepared, submitted and rendered available by The Corporation of the City of Vaughan, and hereby acknowledge the same to be part and parcel of any contract to be let for the work therein described or defined.
2. THAT this application form has not been changed or altered in any way from the original wording.
3. THAT all representations made in the said application are in all respects true, accurate and complete. All documents required are provided in the application and are in all respects true, accurate and complete.
4. THAT the Applicant hereby applies and offers to enter into a contract to do all the work and to provide all of the labour and to furnish, deliver, place and erect all materials mentioned and described or implied therein including in every case freight, duty, currency exchange, taxes, in effect on the date of the acceptance of application, and all other charges on the provisions therein set forth.
5. THAT the acceptance of the application by The Corporation of the City of Vaughan is based on this submission, which shall be an acceptance of this application.
6. THAT the Applicant will engage the contractors and ensure they are working in accordance to all Occupational Health and Safety standards and requirements as set out within Section I of this document.
7. THAT the Applicant will cover all costs of the purchasing and installation of the tree.
8. THAT the Applicant will maintain the health of the tree for one year until the department inspects the tree for assumption.
9. THAT once the tree is assumed, the Applicant will contact the City of Vaughan Forestry department for further maintenance when needed.

THAT the undersigned affirms, that the undersigned is duly authorized to complete this application by signing it.

LEGAL NAME OF APPLICANT: _____

SIGNATURE: _____

DATED AT THE (CITY/TOWN): _____ THIS _____ DAY OF _____ 20 _____ .

IF APPLICANT IS AN INDIVIDUAL OR SOLE PROPRIETOR:

NAME OF REGISTERED OWNER: _____

NAME OF SIGNATORY _____

SIGNATURE (I HAVE AUTHORITY TO BIND ON BEHALF OF REGISTERED OWNER): _____

WITNESS: _____

DATED AT THE (CITY/TOWN): _____ THIS _____ DAY OF _____ 20 _____ .